

6 May 1983

MEMORANDUM FOR THE RECORD

SUBJECT: UBLIC Retiree Data Base

1. Due to the need to meet an externally generated deadline for PERINSUR becoming operational, the data base was loaded from PERSIGN and insurance records created only for those individuals with active payroll deductions. As time and opportunity presented itself nonpremium paying policyholder records were added. In January 1983 IB began the process of verifying UBLIC data in the system and adding data as required to complete the data base. On 30 April 1983 this task was considered complete following a complete item by item comparison of retiree information on the manual and PERINSUR Systems. A tape of this data base was then created both for record and research purposes. Retiree policyholders at this time were:

Under 60 -   
60 - 70 -   
Over 70 -

(A printout of the validated data will be kept on file for five years).

2. In the future all monthly manual calculations will be reverified with a PERINSUR listing following input of all data. Unfortunately due to the method of programming used in PERINSUR, which ties several insurance program files together, it will not be possible to depend on PERINSUR alone to provide an accurate class distribution for UBLIC retirees. PERINSUR in its current form can only be used to verify the manual system until some future enhancements in programming are accomplished.

3. Another aspect of the data validation process involves mailings of new designation of beneficiary forms to all class 38 retirees, those over 70. Many of these people have not been heard from for many years and the mailing will accomplish a dual purpose - revalidating beneficiaries and confirming policyholders current life status. These will be sent return receipt requested. An attempt will be made to track down the location of any policyholders whose letters are returned for incorrect addresses.

cc: IB Chrono File *Memo for record*

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